

Job description: Network Manager Family Forest Network

OVERVIEW:

The Family Forest Network is a collaboration among 11 charitable, non-profit and co-operative organizations that seek to promote ecologically sensitive forest management on small, privately owned woodlands in Nova Scotia. The partners will conduct a five-year, \$10.6 million project that aims to:

- Develop a steward-led network to address the key challenges of implementing ecologically sensitive forest practices;
- Create a large-scale pilot of approximately 192 harvests and 80 timber stand improvement treatments province-wide, to quantify and promote the benefits of innovation in forest management through the adoption of ecological forestry; and
- Extend the reach of ecological forestry on family forestlands through integrated solutions and strategic partnerships.

KEY COMPETENCIES and RESPONSIBILITIES

The Network Manager will serve in one of the most important roles in the project. The position requires strong inter-personal, organizational and project management skills, including technical writing, project administration, budget tracking, and strategic thinking. Capacity for measured, mature decision-making in a dynamic environment is essential. Knowledge of ecosystem sustainability and restoration beneficial.

Responsibilities include, but are not limited to:

Promoting continued collaboration among network members, researchers, landowners and others who are participating.

Serving as a primary link between researchers and the network.

Participating as co-author in the creation of publications that synthesize the results of research into the costs, benefits, and challenges of ecological forestry on small, privately owned woodlands.

Accurately tracking and reporting on the status of network and project deliverables.

Overseeing financial aspects of the network; preparing and submitting quarterly and annual budget reports and reimbursement requests as required.

Supervising the NSWOOA contractor who will handle bookkeeping for the project.

Ensuring efficient and effective operation of the Steering Committee and working groups of the project through preparation of advance materials and follow-up on action items through recorded minutes.

Coordinating and organizing Network meetings, workshops, field events and other activities.

Maintaining the network web site(s), social media, and other outreach tools.

Adherence to Health Canada / Nova Scotia Health Authority recommendations related to vaccines, and maintenance of a valid Nova Scotia driver's license, is required.

Nova Scotia residency is required.

WORKING ENVIRONMENT

The network will be filling three key positions at the outset: supervising forest professional, network manager and naturalist. The positions will report to the Executive Director of the Nova Scotia Woodlot Owners and Operators Association, which is sponsoring the project.

As an employee of NSWOOA, you will join an organization that has long been a leader in promoting environmentally centered, socially responsible, and economically balanced forestry for Nova Scotia. We believe that forest practices should mimic natural processes in the native Acadian/Wabanaki Forest, and we have been demonstrating our beliefs in the woods for more than 30 years. We were outspoken advocates for change at a time when the concepts of ecological forestry were ignored or scorned by most professionals. For more information about the association, visit nswooa.ca.

Location of work: Home-based in Nova Scotia only, with option for network-provided office in Truro, NS

Initial Term: 18 months with mutually agreed extensions for a total of 5 years

Salary Range: \$60,000-70,000

Benefits: Basic health and pension benefits to be provided by employer

TO APPLY

Please send a cover letter outlining your interest and suitability, as well as a CV demonstrating your work, life and volunteer experiences, to:

Andrew Kekacs
Executive Director
Nova Scotia Woodlot Owners and Operators Association
andy.nswooa@gmail.com